

## READ Cohort or PLP using STAR 360 Report

If a student is receiving regular intervention services and is not on an IEP or READ Plan, then the PLP within Infinite Campus can be replaced by the Progress Monitoring Report.

For the 2018-2019 school year, Weld RE-4 will build a goal in STAR 360 and upload this plan into Infinite Campus in lieu of creating the PLP in I.C. Directions are below. If you need assistance please reach out to your STAR 360 experts.

### STEP 1: How to build a progress monitoring goal

Go to Renaissance Learning.

Select Reading Assessment or Math Assessments.

Select Reports.

The screenshot shows the Renaissance Learning dashboard. At the top, there is a navigation menu with the following items: Enterprise Home, Screening, Progress Monitoring & Intervention, Record Book, Reports, View Growth Expectations, Historical Extract, Deactivate STAR Tests, Preferences, and Resources. Below the navigation menu, there are several tiles: STAR 360, Reading Assessments, Early Literacy Assessments, Math Assessments, Renaissance-U, and Dashboards and Reporting (which includes Reading Dashboard and Math Dashboard).

Select Student Screening, Progress Monitoring & Intervention.

The screenshot shows the 'Screening, Progress Monitoring & Intervention' page. The page has a breadcrumb trail: Home > Screening, Progress Monitoring & Intervention. On the left, there is a sidebar with 'Return to Home' and sections for 'Setup' (View Screening Dates, View Benchmarks, Manage Groups) and 'Reports' (Screening, Progress Monitoring, Longitudinal, More Reports). The main content area has two tabs: 'Screening Status' and 'Progress Monitoring & Goals'. Below the tabs, there is a search bar with the text 'Search for a student to set up Goals for Progress Monitoring and Intervention'. The search criteria are: School: Windsor Middle School, First Name: [text input], ID: [text input], Last Name: [text input], Grade: Grade 7, and Class: All Classes. There is a 'Search' button at the bottom.

Under the Progress Monitoring & Goals tab select grade and class.  
Select Search.

This will pull up your students in that class.


Select a student's name.

Student Detail.

Select to Add Goal.

Manage Goals.

Latest Test	Score	Goal
8/23/2017	656 SS / 17 PR	--

Intervention Details		Interpretation & Guidance
<b>Intervention Name</b> Appears in report details	<input type="text"/>	
<b>Goal End Date</b> Used for SS/week calculation	<input type="text"/> 	
<b>Goal</b> Expected growth rate and score	<b>Starting test:</b> 8/23/2017 - 656 SS / 17 PR (Sets intervention line; starts trend and goal lines)	
	<b>Select a goal type</b> (based on students who scored similarly*) <input checked="" type="radio"/> Moderate: 50 SGP = (press Calculate Goal button) <input type="radio"/> Moderately Ambitious: 66 SGP = (press Calculate Goal button) <input type="radio"/> Catch Up/Keep Up: (press Calculate Goal button) <input type="radio"/> Stay Up/Move Up: (press Calculate Goal button)	
<b>Or define a custom goal:</b> <input type="radio"/> Scaled Score <input type="text"/>		

\*National growth data indicate that about 50% of this student's academic peers (those with a similar score history in the same grade) were able to achieve or exceed the amount of growth indicated by the "Moderate" rate, and about 34% were able to achieve or exceed the "Moderately Ambitious" rate. "Catch Up/Keep Up" refers to the amount of growth necessary for the student to reach the estimated threshold for Proficient by the time of the spring state test. "Stay Up/Move Up" refers to the amount of growth necessary for the student to reach the estimated threshold above Proficient.

[Click here to Learn More](#)

Intervention Name: What intervention and duration.

- Example is: 7th Grade Math Intervention: Computation, Application, Basic Math Skills, Reteach Pre-teach CPM

Add end-date: The last day of school.

Goal: ALWAYS select "or define a custom goal" and use the drop down to select "percentile rank" and populate with 40%.

Select the calculate goal button below the goal.

## [STEP 2: How to see your progress monitoring report](#)

Once your goal is created, then go back to the home page.

Select Reading or Math Assessment.

Select Reports.

Select Student Progress Monitoring.

Select Grade from the drop down and select students.

Select your student.

Select View Report.

You will be able to view the Student Progress Monitoring Report.

This will show the student's personal goal and progress on intervention.

Download or save this report as a PDF.

A copy will be signed by the parents and/or mailed home.

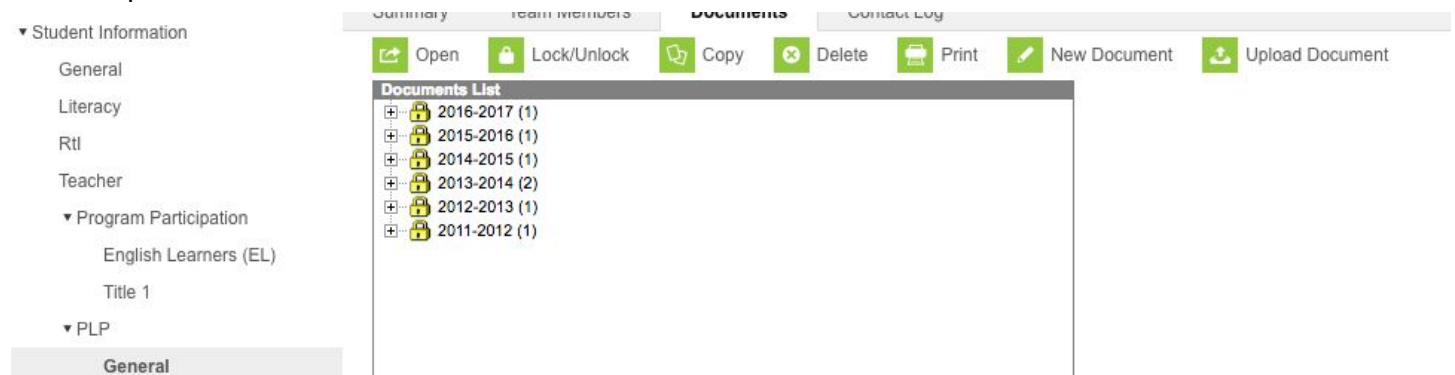
## [STEP 3: Upload a copy of the report into Infinite Campus under the PLP tab](#)

Select student in I.C.

Select "General" under the PLP section.

Select "Documents"

Select "Upload Document"



The screenshot displays the Infinite Campus interface. On the left, a navigation menu is visible with the following categories: Student Information (General, Literacy, RtI, Teacher), Program Participation (English Learners (EL), Title 1), and PLP (General). The 'General' option under PLP is selected. The main content area shows a 'Documents List' with a toolbar at the top containing icons for Open, Lock/Unlock, Copy, Delete, Print, New Document, and Upload Document. The 'Documents List' contains the following entries:

Year	Count
2016-2017	(1)
2015-2016	(1)
2014-2015	(1)
2013-2014	(2)
2012-2013	(1)
2011-2012	(1)

Name of File: PLP Reading, PLP Math, or Read Cohort (*These are for students that were reported not at grade level by the end of third grade. These students are required to have a plan with goals until they are reported to be at grade level by a body of evidence. We currently have students in the cohort from 4-9th grade.*)

*\*If you have a student needing a PLP for Behavior or Writing, you will need to use the old PLP template in I.C.*

Date: The date the goal was created.

Comments: Student Progress Report.

State whether the parents signed or were contacted through email or mail and date.

Attach File.

< Summary Team Members **Documents** Contact Log

Save

**Document File**

\*Name:

\*Date: 09/14/2017

Comments:

\*Document Filepath:

No file chosen

#### **[STEP 4: When to update or upload new information into the PLP in I.C.](#)**

If a student meets their goal, and a new goal is created, please update after benchmark period.

If you have a new student receiving ongoing intervention services, please go through the steps above to add a PLP.

If a student has meet all goals and is ready to exit a PLP then please upload the report that shows the goal is met.

Name of File: PLP Exit

Date: Date the achieved their goal to exit.

Comments: PLP exit and date parents were informed.

#### **[STEP 5: Year-end data for PLP in I.C.](#)**

Upload the STAR 360 report that shows the best overall progress with students and their goals.

\*\*\*With this being our first year utilizing and STAR 360 reports, we don't have a "definite" report to upload, so as of now, we would recommend uploading the Annual Growth Report or Updated Progress Monitoring Report.